

Bentonville Public Schools Fundraising Approval Request Form

All fundraising activities using BPS students and/or school facilities or property requires approval. Approved fundraising activities shall conform to the requirements of the District's Fundraising and School Activity Fund and Sanctioning Policy. Fundraising activities must be consistent with the mission, goal and objectives of the District. Request for fundraising will be accepted only on this application form provided by the District and is submitted at least 14 days in advance of event.

Date of Request _____
 Name of Organization Requesting Fundraising Activity _____
 School or Location of Event _____
 Purpose of Fundraising Event _____
 Date(s) of Event(s) _____
 One-time event _____ On-going event _____ End date _____
 Projected Dollar amount to be raised _____
 Describe how the fundraiser is conducted _____

Will BPS students be involved? Yes _____ No _____
 Will school property or facilities be used? Yes _____ No _____
 Funds will be deposited in: School Activity Acct. _____ Sanctioned Acct. _____

Signature _____
 Name _____ Phone Number _____
 Address _____
 City _____ State _____ Zip _____
 E-mail Address _____

OFFICE USE ONLY

Principal Signature	Date	Approved _____	Denied _____
Executive Director Signature	Date	Approved _____	Denied _____
Superintendent Signature	Date	Approved _____	Denied _____