BPTO MEETING

10-11-2018

9:00AM

Library

Present:

BPTO Officers: Katie Morris, Danae Ledbetter, Mandi Byrd, Amanda Morrow

Elementary Officers: Joy Hogan (Osage Creek); Danae Ledbetter (RE Baker); Lampkin (Willowbrook); Ani Iordanova (Willowbrook); Taylor Honeywell (Elm Tree); Amanda Byrd (TJE); Amanda Morrow (CPE)

Middle Schools: Tumeka Williams (Creekside); Kari Peterson (Barker); Kathy Matherly (Barker);

Junior Highs:

High Schools: Wanda Meinhardt (BHS)

BPS Administration:

BPS School Board:

Conference Call:

Other Guests: John Vorisek – Village Insurance Company

BPTO MEETING MINUTES

1. Welcome/Meeting called to order by Katie Morris at 9:02am. She welcomed everyone to the meeting.
2. John Vorisek – Village Insurance Company
	1. general liability – all schools – if a kid gets hurt at event or if PTO hurts something – 1 million per term; can get different add on policies (accident policies – covers deductibles for families if kids get hurt)
	2. directors and officers policy that covers us; no list – just covers anyone who is helping on the PTO boards – most important policy to have; 1 million – can do add ons also (crime coverage was discussed); checking to see if directors and officers extends to volunteers – volunteers would have to be members
	3. Vendors - Anytime we have vendors/bounce houses – let insurance know/ do not use provider that does not have their own insurance – collect certificate of insurance – can asked to be added on to their policy – gives extra coverage

Waivers – one waiver for all year that each kid signs for each school year that says we are not responsible for any accidents – do not have to have waivers, but would be a good practice going forward – definitely need to make sure your vendors have insurance; attorney does have generic waiver for all schools and will be sent out with these meeting minutes

If you are making your own obstacle course or making your own anything – must have waiver

When you use a bounce house/vendor communicate with BPTO if they have insurance or not and we can create a spread sheet to share

Please email BPTO if contacting insurance about questions so we can all share answers to questions

3)

Question – Do we have to keep track of all our donations? – NO.

Question – Are donations tax deductible for businesses? - YES

Question – What if people ask for a tax receipt? – can give a tax receipt for donation given minus goods

Question - Can we do a general wording on back on ticket for carnivals that have the waiver on them? – insurance checking into this

Question – Do you see more money at higher levels if you give more incentives? Not necessarily – some schools have stated that parents have not cared if they get incentives or not

1. Going to try to compile a list of vendors/spirit nights that everyone has used before that will be helpful for PTO’s
2. Use Peachjar for spirit nights so everyone can see – most spirit nights give a % of totals – so anyone can eat and schools can receive more money
3. District has policy – no political candidates can speak at PTO meetings – PTO’s do not need to attach themselves in anyway to politics
4. Candidates running for the school board can come to speak but you must invite all candidates to speak not just one. Advice – carryout normal PTO meeting business, then let candidates talk. No campaigning on school property – district policy
5. Carnival questions – What do schools do about admission? Thomas Jefferson – no admission; CPE - $15/kid (ages 3-13) – includes all activities – CPE uses Jumpin Jiminy out of Tulsa – they are good to do whatever your budget fits
6. Thomas Jefferson bought a snowcone maker from Amazon – really likes it and brings in good money; cheaper than using a company
7. Spirit Nights that have been successful – Panda Express; Zaxby’s; Chili’s; Mama Fu’s; Raisin Canes; Las Palmas; if your restaurant is offering a percentage off all day sales make sure people know!
8. Enchanting Mirror photo booth – original $450 but offering $100 off to schools right now – contact Mandi Byrd for flyer and info
9. Parent Night Out – any schools do these? Successful? How are they run?
10. Safes at school – bolted down? In a secured area? Do not keep any money in your school owned safe; keep money in PTO safe
11. Bylaw revision this year – if you have anything that you would like to see changed or help with committee reach out to BPTO
12. Meeting adjourned at 10:25am