Dear PTO Booster,

The 2015/16 Booster Committee would like to thank you for your generous donation. Your donation will help to make this year a huge success and is greatly appreciated.

Your contribution is tax deductible to the extent of the law. IRS regulations require us to state that no goods or services were provided in consideration of your donation. Please keep this letter as your receipt for tax purposes. Tax ID: 71-085-3186

**Donation Summary:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Donation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

With sincerest appreciation,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PTO Officer

**(School letterhead or logo here)**

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PTO Officer